



## Code of Ethics Agreement for Bodies Created by City Council

Residents of the City of San Jose are entitled to fair, ethical and accountable City government that is independent, impartial, and accountable. As a member of a body created by the City Council and subject to the Brown Act (including but not limited to a City Board, Commission, Committee, Task Force or Working Group), you are expected to promote and maintain the highest standards of professional and personal conduct to maintain the public's confidence in their City government. In keeping with the City of San Jose's commitment to an open and ethical environment, it is required that you adhere to the City's Code of Ethics for Bodies Created by City Council.

I, \_\_\_\_\_, as a member of a body created by the City Council, agree to:

- Conduct myself in a professional manner; maintaining high standards of integrity and honesty.
- Treat all members of the public, staff and members of bodies created by the City Council with respect and courtesy.
- Encourage diverse public engagement in the City's decision-making processes and support the public's right to have access to public information concerning the conduct of the City's business.
- Avoid any activity that could be seen as a conflict of interest, such as accepting gifts or favors from individuals or organizations, that could be seen to be an attempt to use my official position to influence a City decision.
- Disclose any relevant substantive information I have received from any source outside the public decision-making process on any matter that is under consideration of the body
- Base my decisions on the merits and substance of an issue, rather than on unrelated considerations.
- Outside of my responsibilities as a member of a body created by the City Council, not appear on behalf of private interests of third parties before the Council, any body created by the City Council or other proceeding of the City.
- Respect confidential information and resources that are available to me as a result of representing the City, and refrain from using them for personal gain or for personal, non-City business related reasons. Bring any violation of this confidentiality, any violation of City Policy or local, State or Federal law to the attention of my staff liaison.
- Reinforce the City of San José's commitment to equal employment opportunity and a work environment free of discrimination and harassment, including sexual harassment.
- Comply with the laws of the nation, the State of California and the City of San Jose in the performance of my public duties.
- Read and adhere to Council Policies 0-4, Consolidated Board and Commission Policies; 0-15, Code of Ethics for Officials and Employees of the City of San José; and 0-36, City Council/Commission Code of Conduct.

I understand that I may be dismissed from my position as a member of a body created by City Council for not adhering to the above Code of Ethics.

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Signature

\_\_\_\_\_  
Date